

PART-I

Utilization Certificate for Cash Component for the year 2011-2012 for the month of March, under MGNREGA for... Kalchini..... Block for..... Satali..... GP

District Jalpaiguri, West Bengal State Year 2011-12
 1) Unspent balance for previous year 2010-11 Under MGNREGA, i.e. Opening Balance as on 01.04.2011 Rs. 75701-37
 2) Allotment Received during the year 2011-12 Under MGNREGA Rs. 1,57,32,500-00

Certified that a sum of Rs. 157,32,500/- only was received as sub-allotment during 2011-12 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. 75701-37 only being unspent balance of the previous year 2010-11 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2011-12. The miscellaneous receipts of the agency during the 2011-12 were Rs. 43014/-

It is also certified that out of the above mentioned total funds of Rs. 1,58,51,215-37 only a sum of Rs. 1,48,24,869-00 only has been utilized during 2011-12 for the purpose for which it was sanctioned, out of which, an amount of Rs. 1,197,322/- has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 10,26,346-37 only remaining as on reporting date..... which will be utilized for the programme in 2011-12.

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
352, 18/05/2011	Rs 10,15,000/- ✓
437 3/06/2011	Rs 15,22,500/- ✓
571 7/7/2011	Rs 20,30,000/- ✓
855 5/9/2011	Rs 20,30,000/- ✓
1010 20/10/2011	Rs 30,45,000/- ✓
159, 17/01/2012	Rs 20,30,000/- ✓
407 21/02/2012	Rs 40,60,000/- ✓

3) Miscellaneous Receipts of the Agency, If any, Under MGNREGA=Rs. 43014/-

4) Total fund available (1+2+3) = Rs. 1,58,51,215-37

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP..... Satali..... Memo No. 1195/satp-2012 Date..... 09/04/2012

1) P.O & BDO..... Kalchini..... Block for sanctioned the requisite fund as per technical vetted plan & estimate under AAP-2011-12.

Signature of Executive Assistant/ Secretary/Nirman Sahayak Recommendation for fund (With Official Seal)

Signature of Pradhan with official Seal and Date Satali Gram Panchayat

Block..... Kalchini..... Memo No. 048..... Date..... 09/04/12

Copy forwarded for information and necessary action to:-

1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

Checked & Signed by APO/JPO/Block Officials for Block & GP's Recommendation for fund

Counter Signature & Seal of the P.O & B.D.O for Block & GP's Recommendation for fund.
 Program Officer, NREGS(WB)
 Kalchini Block
 Block Development Officer
 Kalchini

Foot Note:-

- 1) For recommendation and sanction of fund as per prescribed requisition format to be checked and signed. In respect of Block, by P.O & BDO and APO/JPO/Block Officials.
- 2) For recommendation and sanction of fund, as per prescribed requisition format to be checked and signed. In respect of Gram Panchayat, by P.O & BDO and only placed the requisition duly signed and sealed by the Gram Panchayat Pradhan along with Executive Assistant/Secretary/Nirman Sahayak.
- 3) The Utilization certificate (Part-I & Part-II) should send along with prescribed requisition format when fund needed.

PART-I

Utilization Certificate for Cash Component for the year 2011-2012 for the month of March under MGNREGA for...Kalchini..... Block for.....Satali..... GP

District Jalpaiguri, West Bengal State Year 2011-12
1) Unspent balance for previous year 2010-11 Under MGNREGA, i.e. Opening Balance, as on 01.04.2011 Rs. 75701=37
2) Allotment Received during the year 2011-12 Under MGNREGA Rs. 1,57,32,500.00

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
352, 18/05/2011	Rs 10,15,000/-
437 2/06/2011	Rs 15,22,500/-
571 7/7/2011	Rs 20,30,000/-
855 5/9/2011	Rs 20,30,000/-
1010 20/10/2011	Rs 30,45,000/-
159 17/01/2012	Rs 20,30,000/-
407 21/02/2012	Rs 40,60,000/-

3) Miscellaneous Receipts of the Agency, if any. Under MGNREGA=Rs. 43014/-

4) Total fund available (1+2+3) = Rs. 1,58,51,215.37

Certified that a sum of Rs. 157,32,500/- only was received as sub-allotment during 2011-12 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. 75701=37 only being unspent balance of the previous year 2010-11 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2011-12. The miscellaneous receipts of the agency during the 2011-12 were Rs. 43014/-

It is also certified that out of the above mentioned total funds of Rs. 1,58,51,215=37 only a sum of Rs. 1,48,24,869=10 only has been utilized during 2011-12 for the purpose for which it was sanctioned, out of which, an amount of Rs. Rs 1,97,322/- has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 10,26,346=37 only remaining as on reporting date..... which will be utilized for the programme in 2011-12.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP.....Satali.....Memo No. 1195/SNH-2012 Date.....09/04/2012

1) P.O & BDO...Kalchini.....Block for sanctioned the requisite fund as per technical vetted plan & estimate under AAP-2011-12.

Signature of Executive Assistant/ Secretary/Nirman Sahayak Recommendation for fund (With Official Seal)

Signature of GP Pradhan with official Seal and Date
Satali Gram Panchayat

Block.....Kalchini.....Memo No. 048.....Date.....09/04/12

Copy forwarded for information and necessary action to:-

1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

Checked & Signed by APO/JPO/Block Officials for Block & GP's Recommendation for fund

Counter Signature & Seal of the P.O & B.D.O for Block & GP's Recommendation for fund.

Foot Note:-

- 1) For recommendation and sanction of fund as per prescribed requisition, format to be checked and signed. In respect of Block, by P.O & BDO and APO/JPO/Block Officials.
- 2) For recommendation and sanction of fund, as per prescribed requisition, format to be checked and signed. In respect of Gram Panchayat, by P.O & BDO and only placed the requisition duly signed and sealed by the Gram Panchayat Pradhan along with Executive Assistant/Secretary/Nirman Sahayak.
- 3) The Utilization certificate (Part-I & Part-II) should send along with prescribed requisition format when fund needed.

PART-II

Utilization Certificate for Administrative fund for the month of the year 2011-2012 under MGNREGA

District Jalpaiguri, West Bengal State Year 2011-12

- 4) Unspent balance for previous year 2010-11 Under MGNREGA AE fund, i.e. Opening Balance as on 01.04.2011 Rs. 11355/- ✓
- 5) Allotment Received during the year 2011-12 Under MGNREGA AE fund Rs. 232500/- ✓
- 6) Misc Receipts (i.e. Bank Interest) Rs. _____
- 7) Total fund available (1+2+3) = Rs. 243855/- ✓
- 4) Balance as on reporting date..... Rs. 46533/- ✓

Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
352, 18/5/2011	Rs 15000/- ✓
437, 3/6/2011	Rs 22500/- ✓
571, 7/7/2011	Rs 30000/- ✓
855, 5/9/2011	Rs 30000/- ✓
1010, 20/10/2011	Rs 45000/- ✓
157, 17/01/2012	Rs 30000/- ✓
407, 21/02/2012	Rs 60000/- ✓

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pf), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS, date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Signature of Executive Assistant/ Secretary/Nirman
Sahayak Recommendation for fund
(With Official Seal)

M. Mohan D.
Pradhan
Signature of Pradhan
Satalin Gram Panchayat
Official Seal and date

**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYAT UNDER
MGNREGA FOR 2011-12**

Name of the Block :- Kalchini

Name of the G.P.:- Satali

SECTION –A-(FINANCIAL)

Sl. No.	Particulars	Amount(In Rs.)	
1.	Opening Balance	75701.37 ✓	
2.	Fund received during the financial year from the District	15732500.00 ✓	
3.	Fund received from Block during the financial year, if any	-	
4.	Misc. receipts credited during the year	43014.00 ✓	
5.	Total funds available(1+2+3+4)during the financial year under MGNREGA	15851215.37 ✓	
6.	Total funds utilized during the financial year		Total
	(a)Expenditure on administrative expenses	Rs. 285891.00	Rs.14824869.00 ✓
	(b)Expenditure on unskilled labour component	Rs. 9164220.00	
	(c)Material cost incl. semi-skilled & skilled labour	Rs. 5374758.00	
7.	Closing balance	1026346.37 ✓	
8.	Percentage of utilization to total funds available(6/5×100)	93.52% ✓	

SECTION B(PHYSICAL PROGRESS)

1. No. of households issued jobcards:-

SCs	STs	Others	Total
425	2994	161	3580 ✓

2. No. of house holds who have demanded employment:- 1560 ✓

3. No. of households that have been provided employment:- 1560 ✓

4. No. of households that have completed 100 days employment:- Nil ✓

5. No. of mandays generated(in Lakh):- 0.79181 ✓

Signature of EA/Secretary/Nirman Sahayak

Signature of Pradhan
Satali Gram Panchayat